

CORPS Community Engagement Grants Program

DESCRIPTION

The United States Department of Labor (DOL) provided a grant award to the Maryland Department of Juvenile Services (DJS) for the *Continuum of Opportunity Reentry Program & Services* (CORPS) Initiative. The CORPS Initiative serves Baltimore City male and female youth, 14 years and older, returning from in-state or out-of-state placements, detention, or committed to or on probation to the agency. CORPS is comprised of six (6) component areas:

1. Case Management/ Youth Advocacy provided by Youth Advocate Agencies
2. Employment
3. Education
4. Mentoring
5. Restorative Justice/Community Service
6. Community Wide Engagement

The Mayor's Office on Criminal Justice ("MOCJ") is the local administrative entity for the Community Wide Engagement component. MOCJ is interested in obtaining proposals from Baltimore City private, non-profit or for-profit Community Organizations.

Community Engagement activities should focus on CORPS youth and community members positively impacting the community in some way. Each project should serve at least 10 CORPS youth. Projects that require youth attendance on a single occasion are most successful at engaging the most number of youth. Projects could include neighborhood clean-ups, art projects, financial literacy session, cultural tours, music/film recording, creation of websites, life skills lessons, etc. All projects must incorporate community members, whether as participants, facilitators, etc., alongside the CORPS youth.

MOCJ will provide "mini grants" ranging from \$200-\$2,000 to each organization for supporting the immediate needs of youth returning to the community from out-of-home placements, while at the same time building personal bonds between community members and neighbors. These funds will be provided to organizations on a reimbursement basis.

The youth to be served by these grants have to be enrolled in the CORPS Initiative through DJS. MOCJ will help facilitate referrals of CORPS youth for organizations receiving grants, however, organizations should already be working in neighborhoods where there is a concentration of youth involved with DJS.

All youth participating in the CORPS Initiative are assigned to a youth advocate working at one of three Youth Advocate Agencies: Building Communities Today for Tomorrow; Chesapeake Center for Youth Development; and The Family Tree. Organizations applying for grants must partner with at least one of these the Youth Advocate Agencies in the planning and implementation of projects.

The application requires obtaining a letter of support from one (or more) of the Youth Advocate Agencies. Organizations should meet with Youth Advocate Agencies before submitting their proposals. Projects can be held at the selected organization's location, at the Youth Advocate Agency location, or at another community location. Projects should be limited to 1-3 days in length.

Budgets cannot include any Staff Time, Youth Stipends, Gift cards, or Food/Beverages

All Projects must be completed by: Friday, May 31, 2013

(All receipts, supportive documentation, and reports should be submitted by this date as well)

Applicants should contact the youth advocate agencies they will be working with before the submission of their application, preferably no later than November 5, 2012. During this meeting the advocate agency and the applicant should start the planning and organizing process of the project they are developing.

The application is attached and the deadline has been set for **Monday, November 19, 2012.**

Contacts for the Youth Advocate Agencies

Building Communities Today for Tomorrow

2901 Druid Park Drive, Suite A210

Baltimore, Maryland 21215

Office: 410-467-6600

Youth Advocate Liaison: Cinnisha Lewis

Email: clewis@bcttworks.com

Phone: 410-467-6600, ext. 14

Chesapeake Center for Youth Development

301 East Patapsco Avenue

Baltimore, Maryland 21225

Office: 410-355-4698

Youth Advocate Liaison: Cordell Hunter

Email: cordellh@ccyd.org

Phone: 410-636-7943

The Family Tree

2108 North Charles Street

Baltimore, Maryland 21218

Office: 410-889-2300

Youth Advocate Liaison: Norris Moore

Email: nmoore@familytreemd.org

Phone: 410-889-2300

CORPS Community Engagement Grants Program APPLICATION

Please type or print clearly and answer all questions.

Applicant: _____

Amount of funds requested (\$2,000 maximum): _____

Type of Organization: _____

Contact Person: _____

Address: _____

Phone Number: (H)_____(C)_____(W)_____

Email: _____@_____

ORGANIZATION INFORMATION

Please answer these questions in the space provided below or on a separate sheet of paper – printed neatly or typed single space.

Does your group have a Board or Directors or other oversight committee? ☐ Yes ☐ No

If yes, please include a list of board or committee members with this application.

Do you have a group bank account? ☐ Yes ☐ No

If not, who will act as your fiscal agent? _____

For the most recent year, what was your organization's annual operating budget? _____

What have been your organization's sources of funding and amount from each source for the past two years? _____

Describe the mission of your organization:

Application Checklist:

- ☐ Complete & signed application
- ☐ Budget
- ☐ Letter of support from YA Agency
- ☐ Letters of support

Deadline:
Postmarked 11/19/12

Describe the activities of your organization:

Describe the work that your organization has done with youth in the community:

Describe the work that your organization has done with youth involved with the Department of
Juveniles Services:

Describe the project for which these grant funds will be used.

You must also include a timeline for the project.

Who is the target audience of the project?

What will the CORPS youth be doing as part of the project?

How will community members be involved in the project?

How will you recruit youth and community members to be involved in the project?

When will you hold your project?

How many sessions will your project consist of?

What is the timeframe for the sessions?

What is the proposed location for the project?

How have you coordinated with the Youth Advocate Agencies?

You must also include a line item budget and a budget narrative with proposed costs of the project. Include invoices, price quotes, or other supporting documents.

Would you accept partial funding of your request? If so, which budget items are most vital to the needs of the project?

Include any additional information that you deem necessary in the space below:

I certify, to the best of my knowledge, the above information is true.

Signature of Project Coordinator

Date

Please mail this application to:

Mayor's Office on Criminal Justice

City Hall, Rm. 627

100. N. Holliday Street

Baltimore, MD 21202